



**CHRIST
ACADEMY**

C B S E S C H O O L

STUDENT'S HAND BOOK

2024-2025

Name:.....

Subject:.....

House:.....

CHRIST ACADEMY

*I offer salutations with folded hands to Christ,
Most renowned among the gurus, who removed the impurity of mind
through his preaching and teachings.*

Christ Academy Helpdesk		
School Hours	Grades I - VII (8.30 a.m to 3.10 p.m) Grades VIII – X (7.10 a.m to 1.15 p.m)	
School Website	www.cacbse.in	
CBSE Office Email	office@cacbse.in	94482 04411 / 99722 22400
ERP	erp@christacademy.in	
IT Department	ithelpdesk@christacademy.in	
Transport Department	transport@christacademy.in	88844 21055
Fees Department	fees@christacademy.in	
Medical Assistance	ani@christacademy.in	
Office Hours	9:00 am to 2:00 pm	

Note:

- This handbook must be brought to school everyday.
- Parent is requested to check and sign the handbook daily as information regarding the school is sent through it.
- Parents are not permitted to go to the class rooms during regular teaching hours.

PERSONAL RECORD

Office copy (To be duly filled only by parent / guardian)

Name.....

Admission No.....

Grade Section: II Lang.....

Date of Birth.....

House..... Blood Group..... Gender: M ☐ F ☐

Residential Address.....

Aadhar No.

Description	Father	Mother
Name		
Qualification		
Occupation		
Name of the firm		
Mobile number		
Office number		
E-mail		

Siblings studying in Christ Academy

Name	Brother/Sister	Board	Grade	Sec.

Bus Route Details:

Morning Bus No..... Stop.....

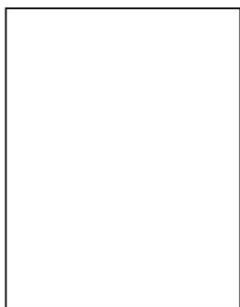
Afternoon Bus No..... Stop.....

I have gone through all the rules and regulations of the school as detailed in the student's handbook and I agree to abide by all the rules of the school.

Signature of the Parent / Guardian

INFORMATION FOR PERSONAL IDENTIFICATION

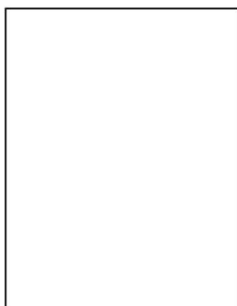
Please attach the recent photographs.



Father



Mother



**Person who picks up the
child from bus stop/school**

Father's / Mother's Signature

Signature of Class Teacher

PERSONAL RECORD

Office copy (To be duly filled only by parent / guardian)

Name.....

Admission No.....

Grade Section: II Lang.....

Date of Birth.....

House..... Blood Group..... Gender: M ☐ F ☐

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Signature of the Parent / Guardian

ADMINISTRATION

Manager Rev. Fr. Sebi Palamattath CMI	Director Rev.Fr. Thomas Kannanaickal CMI principal@christacademy.in
Principal Dr. Sebastian P.G. sebastianpg@christacademy.in	Academic Co-ordinator: Dr. Nilanjana Basu academics@cacbse.in

RULES AND REGULATIONS SCHOOL/COLLEGE TRANSPORT

Christ Academy has a good transport system with adequate buses. Bus stops are planned for the convenience of student's school timings. Students are expected to maintain proper decorum in the bus.

The Bus Rules are as follows.

1. Transportation is an optional service of the school. Those who need only can apply for it. Observing the rules of the bus shall be followed strictly.
2. Each bus is equipped with a GPS for parents to monitor the vehicle's location and arrival. The Mobile App 'Neotrack' can be downloaded from Google Play or App Store based on the kind of mobile they have
3. There will be a caretaker and teachers in the bus. (Teachers will be seated at the rear or middle in the bus to monitor the discipline of the students).
4. A student using the school bus is expected to be at the bus stop at least ten minutes before the scheduled arrival of the bus. The student has to be on the correct side of the arriving bus.
5. Bus routes are very scheduled in order to get the children and teachers to school on time.
6. If a student misses the allotted bus it is the responsibility of the parents to drop their wards to the school and inform the office. However the student will return by the allotted bus.
7. Any change in pick up/drop point or mode of transport by the students, even for a day, should be notified to the school authorities (transport@christacademy.in, grade teacher and transport coordinator) in writing by the parent / authorized guardian.

8. Extension of pickup and drop point will not be applicable. If the residence is changed, the children can commute from the bus at nearest availability of service. In case of permanent change of transport route, the application must be filed along with administrative charges at the School Office.
9. Bus services will be discontinued without further notice for children who do not follow bus rules, damage accessories in the bus, offend passers – by with their actions or words.
10. Without ID card, entry of bus is prohibited.
11. If a student is missing the bus at 1:30 PM and 3:30 PM without any permission by teacher, parents need to pick them up from campus. No facility will be provided for such students.
12. Children are expected to maintain proper decorum in the bus and follow the instructions given below:
 - A. Students are advised to be seated;
 - B. Not to make noise in the bus;
 - C. Not to stick out head outside the bus and put their hands out even for waving;
 - D. Not to be rude to people on the road;
 - E. Not to eat food inside the bus;
 - F. No object should be discarded inside or thrown outside the bus;
 - G. If any student is reported to be throwing objects outside from the school bus, strict disciplinary action will be taken against him/her;
13. If any damage occurs (seat cover, fire extinguisher, side glass etc.) it will be charged.
14. The bus personnel/teacher in charge is responsible for maintaining discipline in the bus. Any serious offence will be reported to the School Management.
15. As soon as students disperse from the school, they need to go to the bus straightway without blocking the way of the other students.
16. If any student is found without enrolment for the transport facility, charges will be doubled than the actual transport fee.
17. A special whistle will be blow to indicate the movement of the 1st Bus. No student will be allowed to enter the bus after that whistle.

OUR MOTTO

Light to Enlighten

OUR VISION

The CMI vision of education aims at forming leaders who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable, who will champion the cause of justice, love, truth and peace and who are ever open to further growth.

OUR MISSION

Christ Academy provides a unique educational experience to every child in a safe and supportive environment that promotes self-discipline, motivation and excellence in learning. Christ Academy family joins the parents and community to assist the children in developing skills to become interdependent adults who will succeed and contribute responsibly in a global community. Christ Academy strives to be the light to enlighten the “Whole Child” with integration of excellence in academic and co-curricular spheres.

OUR INSPIRATION

Christ Academy is dedicated to Jesus Christ, the Supreme Guru, who is our guiding light to enlighten every individual who is a part of our academic community. St. Kuriakose Elias Chavara, the founder of Carmelites of Mary Immaculate (CMI), is our source of inspiration and challenge in taking up this noble endeavour of providing quality education to the citizens of our country irrespective of caste, creed or religion. St. Chavara was a great educationist who brought about revolutionary changes in the society through his far sighted vision and creative mission.

CORE VALUES

- ❖ FAITH IN GOD
- ❖ INTEGRITY OF CHARACTER
- ❖ RESPECT FOR EVERY INDIVIDUAL
- ❖ PURSUIT OF EXCELLENCE
- ❖ COMMITMENT TO THE COUNTRY

CURRICULUM

The school follows the syllabus prescribed by the CBSE curriculum. The medium of instruction is English.

TEACHERS WITH A DIFFERENCE

Christ Academy strongly believes that teachers are the most important change agents who can transform the child into a mature adult through personal attention, care, love and concern. Our teaching fraternity is a team of highly qualified academicians with long experience in teaching.

The early years of life are crucial for optimum development of an individual. So we at Christ Academy provide a healthy atmosphere of love, warmth and opportunities for learning. It is hoped that this institution will rise to greater heights of glory and become the “Alma Mater” to many a great Indian.

LOCATION

It is conveniently located in a lush green, pollution free, spacious site to enable children to feel themselves in a natural environment and is highly accessible from different parts of Bangalore.

GENERAL RULES AND REGULATIONS

1. Academic Year

The school year begins in June and ends in March. The whole session is divided into three terms. June to Aug, Sep to Dec and Jan to March in order to have proper and systematic working and to give a balance to the whole syllabus.

2. Admission

Admission to the school is restricted by certain policies of the management and by the conditions of age, ability and conduct. The age of admission to class 1 is 5 yrs/8 months on or before 1st June of the year of admission.

3. Withdrawal

- a. Transfer Certificate will be issued only when the parent/guardian applies for it in the prescribed form after all

the dues have been cleared in the office. The application should be given one month in advance.

- b. If the Head of the Institution finds any student's performance unsatisfactory and orders withdrawal of such student, it is obligatory on the part of the parent or guardian to withdraw the student.

4. Attendance

- a. Regular attendance is insisted upon. No student should absent himself/herself from class without sufficient reason and prior permission.
- b. Reasons for the absence must be clearly stated in the "Leave Record" of the handbook.
- c. In case of serious illness the Principal must be informed within five days with a Doctor's certificate accompanied by the leave application from the parent / guardian.
- d. Students who do not get 80% attendance for the year are liable to be detained or be advised to leave the school.

5. Discipline

- a. Refinement of manners, habits of obedience and order, neatness in person and dress and punctuality are required at all time.
- b. Students shall be responsible for the safe custody of their belongings. As a precautionary measure, it is suggested that they have their names inscribed on articles like tiffin carriers, umbrellas, school bag, shoes, pencil box and pencils.
- c. It is not advisable for the students to wear gold ornaments or to bring other valuable articles to school. The school will not be responsible for the loss of such articles of students.
- d. Any damage caused to the property of the school is punishable according to the nature of the offence and fine will be imposed . Lost and found articles should be deposited in the office.

6. Conveyance

- a. School buses will be available on selected routes. At the bus stop children must get into the bus in an orderly manner. As a

safety measure they should not put their hands or head out even to greet anyone.

- b. After getting off the bus, children should wait at the bus stop till the bus moves again. They should be very cautious and see that they cross the road only after the bus has left the stop to ensure safety.
- c. Parents / children must be at least 5 minutes earlier in the morning and evening to board / collect their children from the bus. If parents are not at the bus stop the child would be brought back to school.

7. Parental Cooperation

- a. The active cooperation of parents with the school is an essential prerequisite for the welfare of the students. They should encourage children to participate in all the activities and school functions.
- b. Parents can meet the class teachers on working Saturdays: Grades 1-4 (8.30 am to 11.00 am) and Grades 5-8 (11.30 am to 1.30 pm) with prior appointment. Also, parents can communicate with the class teacher through email. Parents are not allowed to enter the classroom during teaching hours.
- c. Phone calls to teachers cannot be made during class hours. You can leave your message at the office and you can call the office for the reply between 2.00 pm and 2.30 pm.
- d. While the management will endeavor to ensure the safety and welfare of your child, it cannot be held responsible for any accident or mishap that may occur to the student in the school premises, or while your child is being transported to and from the school. You may also rest assured that we have a qualified nurse on the premises to extend prompt FIRST AID to your child in the event of an injury.
- e. Any change in address or telephone number must be intimated to the school. For any queries regarding bus fees, school fees etc, kindly contact only the office.
- f. The school gate will be closed at 8.25 a.m. If a child is late he/she will not be permitted to enter the school.

- g. Gate pass is mandatory for picking your ward.

8. Examination and Promotion

Promotion is on the basis of a series of examinations, assignments and project work. Worksheets, written and oral class assessments and activities are taken into consideration for grading. Promotion will be based on the marks scored for the entire year. No retest will be given for any examination. If the student is found unable to cope with the syllabus, the student will be advised to change the stream.

9. Fee

- a. School fees have to be paid in two installments. First installment during the admission and second installment in September. Fee receipts must be retained and produced as proof of payment, if needed. All school dues must be cleared before a student is permitted to sit for the final examination. Fees once paid will not be refunded.
- b. Students joining or leaving the school in the middle of a term shall pay for the full term. They have to clear all dues before taking any certificate.
- c. Late payment of fees will be fined.
- d. Fees can be paid online through the parents login.

10. School Uniform

- a. The school uniform is compulsory on all school days and at school functions. Students can come in casual (colour) dress only on their birthdays. It is the duty of the parents to see that students come to school neatly dressed in the prescribed uniform.
- b. Girls who have long hair must wear their hair in two plaits with black bands. Fancy clips, nail polish, ornaments, anklets, bangles, kajal and flowers should not be worn to school.
- c. Boys must have short hair cuts.
- d. Shoes must be cleaned and polished daily.

11. SMS service: All important messages & absenteeism will be intimated to parents through SMS.

The Lord's Prayer

Our Father in Heaven
Holy be your name,
Your Kingdom come
Your will be done on earth as it is in heaven.
Give us today our daily bread
Forgive us our sins,
As we forgive those who sin against us,
Do not bring us to the test
But deliver us from evil
Amen.

Asato Ma Sadgamaya

Asato Ma Sadgamaya
Tamaso ma jyotir gamaya
Mrityorma Amritam Gamaya
Om shanti, shanti , shanti
[lead us from unreality to reality, from darkness to light, from mortality to immortality, Om Peace, Peace, Peace.]

National Song

Vande Maataram, Vande Maataram
Sujalaam sufalaam malayaja sheetalaam
Shashya Shyamalaam – maataram
Vande Maataram
Shubra jyotsna – pulakita yaamini
Phulakusumeeta – drumadala shobhni
Suhaasini sumadhur bhaashini
Sukhadaam varadaam maataram
Vande Maataram

The Pledge

‘India is my country. All Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it. I shall respect my
parents, teachers and all elders and treat every one with courtesy.
To my country and to my people, I pledge my devotion. In their
well being and prosperity alone lies my happiness.’

Morning Prayer

O God, a new day is with us, may your blessing rest upon us and
help us to be mindful of the needs of others and to offer kindness
and support wherever we can. Guide us in all our undertakings.
Make us wiser and better every day. Enlighten our minds fill our
hearts with gratitude for all the blessings we receive. May we find
joy in living according to your will.

Evening Prayer

Dear God we thank you for giving us this beautiful day
Help us to remember all that we have learnt today.
Bless our parents, brothers, sisters, teachers and friends
Be with us as we travel back home.
We thank you for everything.
Amen

HYMNS

1. More love, more power

More love, more power.
More of you in my life.
More love, more power.
More of you in my life.
Ch: I will worship you, with all of my heart.
I will worship you, with all of my mind.
I will worship you, with all of my strength.
For you are my Lord.

Yes you are my God.
You are my God.

2. You are forever

You are forever in my life.
you see me through the seasons.
Cover me with your hand.
and lead me in your righteousness.
and I look to you,
and I wait on you.
Ch: I'll sing to You, Lord, a hymn of love.
For Your Faithfulness to me.
I'm carried in everlasting arms.
you will never let me go through it all.

3. Shine Lord

Lord, the light of your love is shining,
In the midst of the darkness, shining;

Lord, the light of the world, shine upon us;
Set us free by the truth you now bring us,
Shine on me, shine on me.
*Ch: Shine, Lord, shine,
Fill this land with the Father's glory;
Blaze, Spirit, blaze,
Set our hearts on fire.
Flow, river, flow,
Flood the nations with grace and mercy;
Send forth your word,
Lord, and let there be light!*

4. Lovely Lord

*You are filled with compassion.
And mercy and grace.
With your banner of love over me.*

*I am longing to see you.
One day face to face.
And to be with you endlessly.
Lord how lovely you are to me.
Ch: Lovely Lord, you are all to me.
Lovely Lord full of purity.
Worthy of honor and majesty.
Lord how lovely you are to me.
Lord how lovely you are to me.*

5. Still

*Hide me now.
Under your wings.
Cover me, within your mighty hands.
Ch: When the oceans rise and thunders roar.
I will soar with you above the storm.
Father you are king over the floods.
And I will be still.
Know you are God.
And I will be still.
Know you are God.*

6. Shepherd of my soul

*Shepherd of my soul I give you full control,
Wherever you may lead I will follow.
I have made the choice to listen for your voice,
Wherever you may lead I will go.
Ch: Be it in a quiet pasture or by a gentle stream,
The Shepherd of my soul is by my side.
Should I face a mighty mountain or a valley dark and deep?
The Shepherd of my soul will be my guide.*

Fee Payment

1.	Transportation – 1 st Installment	1 st July 2024 to 10 th July 2024
2.	School Fee – 2 nd Installment	1 st August 2024 to 10 th August 2024
3.	Transportation – 2 nd Installment	1 st September 2024 to 10 th September 2024

Note: Rs. 1000/- fine is applicable after the due date for late payment upto 1 week's time.

CBSE SCHOOL
<ul style="list-style-type: none">• Mode of payment: CASH/DD/ONLINE• For online payments, please login through Entab students login credentials.• DD should be in favour of “Christ Academy CBSE School”

RULES AND REGULATIONS SCHOOL/COLLEGE TRANSPORT

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**CBSE CALENDAR
AND
SCHOOL ACTIVITIES
2024-25**

JUNE (SCIENCE)		
1	Sat	Grade 9 – Orientation for Parents at 7:30am to 8:15am. Grade 1 – Orientation for Parents at 11:00am
2	Sun	H
3	Mon	School Reopens – Grade 3 & 4
4	Tue	School Reopens- Grade 1 & 2 Assembly – 8A
5	Wed	
6	Thu	Special Assembly-9A
7	Fri	
8	Sat	H
9	Sun	H
10	Mon	Assembly – 8B
11	Tue	
12	Wed	
13	Thu	Environment Day Celebration (Grade 1 – 9)
14	Fri	
15	Sat	Grade 2,3 & 4 – Orientation for Parents from 10am to 11 am
16	Sun	H

17	Mon	Assembly – 8C
18	Tue	H – Bakrid
19	Wed	Cabinet Election
20	Thu	Inauguration of Clubs (Literary, Science, Cultural and Quiz) 26 th Edition – CAMUN – Day 1 – (Intra)
21	Fri	Yoga Day 26 th Edition – CAMUN – Day 2 – (Intra)
22	Sat	H
23	Sun	H
24	Mon	Assembly – 7A
25	Tue	Special Assembly 1-4 [Grade 3A&3B -Theme: Water Conservation]
26	Wed	
27	Thu	Investiture ceremony
28	Fri	
29	Sat	Grade 5 & 6 – Orientation for Parents from 9:15am to 10:00am Grade 7 & 8 – Orientation for Parents from 10:15am to 11:00am
30	Sun	H

JULY (ENGLISH)		
1	Mon	Assembly – 7B
2	Tue	Special Assembly -4A Literary events – Elocution (Prelims)- Grades 5 to 9
3	Wed	
4	Thu	Special Assembly- 9B
5	Fri	
6	Sat	Prize Day-11:30am to 12:30pm (Grade 1-8)
7	Sun	H
8	Mon	Literary event- Recite in Rhythm -Grades 1 & 2 Words of Imagination (Who am I?)- Grade 3 & 4 Assembly – 7C Grade 7 & 8 – Periodic Test-1 Begins
9	Tue	Special Assembly-4B
10	Wed	
11	Thu	Special Assembly-8A Grade 5&6 –Periodic Test-1 Begins
12	Fri	Grade 1 to 4 -Periodic Test-1 Begins
13	Sat	H
14	Sun	H
15	Mon	Assembly – 6A

16	Tue	Special Assembly grade 4C Literary event: Elocution (Final) -Grade 5 to 9
17	Wed	H - Muharram
18	Thu	Special Assembly -8B
19	Fri	Sports Meet
20	Sat	
21	Sun	H
22	Mon	Assembly – 6B Periodic Test-1 Ends
23	Tue	Special Assembly -4D
24	Wed	
25	Thu	Special Assembly -8C Independence Day-Speech Competition Semi Finals (Grade 5- 9)
26	Fri	Independence Day-Speech Competition Semi Finals (Grade 1- 4)
27	Sat	H
28	Sun	H
29	Mon	Literary Event: Bubble Weavers -Grade 1 & 2 Pop your Puppet -Grade 3 & 4 Assembly – 6C
30	Tue	Special Assembly 1-4 [Theme: My People Grade 1]
31	Wed	

AUGUST (SOCIAL)		
1	Thu	Special Assembly -7A
2	Fri	
3	Sat	
4	Sun	H
5	Mon	Independence Day -Speech Competition -Finals (Grade 1-9) Assembly – 5A
6	Tue	Special Assembly-3A
7	Wed	Patriotic Song-Semifinals (Grade 1to 4)
8	Thu	Special Assembly-7B Literary Event: Quill Crafters– Grade 5 & 6 Book Review -Grade 7 to 9
9	Fri	
10	Sat	H
11	Sun	H
12	Mon	Assembly – 5B
13	Tue	Special Assembly 3B
14	Wed	Patriotic Song-Finals (Grade 1 to 4)
15	Thu	Independence Day Celebration Mass Choir (Grade 5 to 9)
16	Fri	

17	Sat	
18	Sun	H
19	Mon	Assembly – 5C Grade 1 to 8 – Periodic Test-2 Begins
20	Tue	Special Assembly-3C
21	Wed	
22	Thu	Special Assembly -7C
23	Fri	Inter School MUN-Day 1
24	Sat	H Inter School MUN-Day 2
25	Sun	H Inter School MUN-Day 3
26	Mon	Assembly-5D
27	Tue	Special Assembly -1-4 [Grade 4A & 4B-Theme: Freedom Struggle of India]
28	Wed	
29	Thu	Special Assembly-6A
30	Fri	Periodic Test-2 Ends
31	Sat	

SEPTEMBER (HINDI)		
1	Sun	H
2	Mon	Assembly – 8A
3	Tue	Special Assembly-3D
4	Wed	
5	Thu	Teacher’s Day Celebration-(Grade 5&6)
6	Fri	
7	Sat	H – Ganesh Chaturthi
8	Sun	H
9	Mon	Assembly – 8B
10	Tue	Special Assembly-2A
11	Wed	
12	Thu	Hindi Divas Celebration [Hindi Department]
13	Fri	
14	Sat	H
15	Sun	H

16	Mon	H – Eid – Milad
17	Tue	Assembly – 8C Special Assembly -Grade 1 to 4 (Grade -3C & 3D: Theme: Tourism in India)
18	Wed	
19	Thu	Special Assembly -6B
20	Fri	
21	Sat	
22	Sun	H
23	Mon	Assembly – 7A Summative Assessment-1 Begins (Grades 5 to 8)
24	Tue	Summative Assessment-1 Begins (Grade 4)
25	Wed	Summative Assessment-1 Begins (Grades 1 to 3)
26	Thu	
27	Fri	
28	Sat	H
29	Sun	H
30	Mon	

OCTOBER		
1	Tue	Summative Assessment -1 Ends
2	Wed	School closes for Mid Term Vacation H – Mahalaya Amavasya, Gandhi Jayanthi
3	Thu	H
4	Fri	H
5	Sat	H
6	Sun	H
7	Mon	H
8	Tue	H
9	Wed	H
10	Thu	H
11	Fri	H – Maha Navami / Ayudha Pooja
12	Sat	H – Vijaya Dashami
13	Sun	H
14	Mon	School Reopens after Mid Term Assembly – 7A
15	Tue	IGKO Exam
16	Wed	
17	Thu	H – Maharshi Valmiki Jayanthi

18	Fri	Cultural events- Solo Song, Solo Dance -Semifinals -Grade 1 to 4
19	Sat	Cultural events- Solo Dance, Fancy Dress, Inspiring Personality & Fashion Show – Finale - Grade 1 to 4
20	Sun	H
21	Mon	Assembly – 7C Cultural & Literary Week Cultural Events - Semifinals Grade 5 to 9
22	Tue	Cultural & Literary Week Cultural Events - Semifinals Grade 5 to 9
23	Wed	Cultural & Literary Week Literary Optional Events-Semifinals Grade 5 to 9
24	Thu	Cultural & Literary Week Cultural Events – Finale Grade 4 to 9
25	Fri	Cultural & Literary Week Cultural Events – Finale Grade 5 to 9
26	Sat	H
27	Sun	H
28	Mon	Assembly – 6A
29	Tue	Special Assembly 1-4 [Grade 2 -Festivals-India]
30	Wed	
31	Thu	H – Deepavali

NOVEMBER (KANNADA)		
1	Fri	H – Kannada Rajyothsava
2	Sat	H – Balipadyami
3	Sun	H
4	Mon	Assembly – 6A
5	Tue	Special Assembly -2B
6	Wed	
7	Thu	Special Assembly – [Grade 7-Theme: Unity in Diversity]
8	Fri	IEO Exam
9	Sat	H
10	Sun	H
11	Mon	Assembly – 6B
12	Tue	Special Assembly-2C NSO Exam
13	Wed	
14	Thu	Children’s Day & Art Day-(Grade 3 & 4)
15	Fri	

16	Sat	
17	Sun	H
18	Mon	H – Kanakadasa Jayanti
19	Tue	Assembly – 6C IMO Exam
20	Wed	
21	Thu	Kannada Rajyotsava celebration: Grade 1-9- (Kannada Department)
22	Fri	
23	Sat	H
24	Sun	H
25	Mon	Assembly – 5A
26	Tue	Special Assembly 1-4 [Grade 4C & 4D] [Theme: Karnataka Special Cuisines- Snack Presentation]
27	Wed	
28	Thu	Special Assembly-6C
29	Fri	
30	Sat	Christ Academy CBSE Expo Day

DECEMBER (COMPUTER)		
1	Sun	H
2	Mon	Assembly – 5B Music Competition- Semi finals
3	Tue	Special Assembly -2D
4	Wed	
5	Thu	Special Assembly -5A
6	Fri	
7	Sat	
8	Sun	H
9	Mon	Assembly – 5C
10	Tue	Special Assembly -1A Grade 7 & 8 – Periodic Test-3 Begins
11	Wed	
12	Thu	Special Assembly -5B
13	Fri	Grade 4 – 6 Periodic Test-3 Begins
14	Sat	H
15	Sun	H

16	Mon	Assembly – 5D Grade 1-3 Periodic Test-3 Begins
17	Tue	Special Assembly-1-4 [Counselling Department- Value Based]
18	Wed	
19	Thu	Special Assembly-5C
20	Fri	Periodic Test-3 Ends -Grades 1to 4
21	Sat	Periodic Test -3 Ends-Grades 5 to 9 Music Competition- Finals Christmas Celebration
22	Sun	H
23	Mon	H
24	Tue	H
25	Wed	H – Christmas
26	Thu	H
27	Fri	H
28	Sat	H
29	Sun	H
30	Mon	H
31	Tue	H

JANUARY-2025		
1	Wed	H
2	Thu	School Reopens after Winter Vacation Road Safety -Activity by PT Teachers Assembly – 9A
3	Fri	Founder’s Day Celebration -Grade 8
4	Sat	
5	Sun	H
6	Mon	Assembly – 9A
7	Tue	Special Assembly grade 1B
8	Wed	
9	Thu	Special Assembly – 5D
10	Fri	
11	Sat	H
12	Sun	H
13	Mon	
14	Tue	H – Makara Sankranti
15	Wed	Assembly-9B

16	Thu	
17	Fri	
18	Sat	
19	Sun	H
20	Mon	Assembly – 8A
21	Tue	ICSO Exam
22	Wed	
23	Thu	
24	Fri	
25	Sat	Annual Day Celebration – Grade 1 to 9
26	Sun	H – Republic Day
27	Mon	Assembly – 8B
28	Tue	
29	Wed	
30	Thu	
31	Fri	

FEBRUARY 2025 (MATH)		
1	Sat	
2	Sun	H
3	Mon	Assembly – 8C
4	Tue	Special Assembly -1C
5	Wed	
6	Thu	Special Assembly– [Grade 6-Value Based]
7	Fri	
8	Sat	H
9	Sun	H
10	Mon	Assembly – 7A Grade 7 & 8 – Periodic Test-4 Begins
11	Tue	Special Assembly 1D
12	Wed	Grade 1 to 6 –Periodic Test-4 Begins
13	Thu	Special Assembly [Value Based- Grade 5]
14	Fri	

15	Sat	Carnival Day
16	Sun	H
17	Mon	Assembly – 7B
18	Tue	Special Assembly-1-4 – Talent Show
19	Wed	
20	Thu	Special Assembly [Value Based- Counselling Department]
21	Fri	Periodic Test-4 Ends
22	Sat	H
23	Sun	H
24	Mon	Assembly – 7C
25	Tue	
26	Wed	H – Maha Shivarathri
27	Thu	
28	Fri	

MARCH-2025		
1	Sat	
2	Sun	H
3	Mon	Assembly – 6A
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	H
9	Sun	H
10	Mon	Assembly – 6B
11	Tue	
12	Wed	
13	Thu	
14	Fri	Award Day– (Best Class & Best House)
15	Sat	

16	Sun	H
17	Mon	Assembly – 6C
18	Tue	
19	Wed	Grade 4-Summative Assessment-2 Begins
20	Thu	Grades 1-3 Summative Assessment-2 Begins Grade 5 to 8 Summative Assessment-2 Begins
21	Fri	
22	Sat	H
23	Sun	H
24	Mon	
25	Tue	
26	Wed	Summative Assessment-2 Ends-Grades 1-4
27	Thu	
28	Fri	Summative Assessment-2 Ends-Grades 5-9
29	Sat	
30	Sun	H – Ugadi
31	Mon	H – Idul Fitr

APRIL-2025		
1	Tue	
2	Wed	
3	Thu	
4	Fri	
5	Sat	
6	Sun	H
7	Mon	Open House – Grades 1 & 2
8	Tue	Open House – Grades 3 & 4
9	Wed	Open House – Grades 5 & 6
10	Thu	Open House – Grades 7 & 8
11	Fri	
12	Sat	Last working day for Teachers
13	Sun	H
14	Mon	H – Dr. B R Ambedkar Jayanthi
15	Tue	

16	Wed	
17	Thu	
18	Fri	H – Good Friday
19	Sat	
20	Sun	H
21	Mon	
22	Tue	
23	Wed	
24	Thu	
25	Fri	
26	Sat	H
27	Sun	H
28	Mon	
29	Tue	
30	Wed	

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PORTIONS FOR PERIODIC TEST

MONTH.....

SUBJECT	PORTIONS	SIGNATURE
MATHS		
ENGLISH		
EVS		
COMPUTER		
2ND LANGUAGE		
SCIENCE		
PHYSICS		
CHEMISTRY		
BIOLOGY		
SOCIAL STUDIES		

PORTIONS FOR PERIODIC TEST

MONTH.....

SUBJECT	PORTIONS	SIGNATURE
MATHS		
ENGLISH		
EVS		
COMPUTER		
2ND LANGUAGE		
SCIENCE		
PHYSICS		
CHEMISTRY		
BIOLOGY		
SOCIAL STUDIES		

PORTIONS FOR PERIODIC TEST

MONTH.....

SUBJECT	PORTIONS	SIGNATURE
MATHS		
ENGLISH		
EVS		
COMPUTER		
2ND LANGUAGE		
SCIENCE		
PHYSICS		
CHEMISTRY		
BIOLOGY		
SOCIAL STUDIES		

PORTIONS FOR PERIODIC TEST

MONTH.....

SUBJECT	PORTIONS	SIGNATURE
MATHS		
ENGLISH		
EVS		
COMPUTER		
2ND LANGUAGE		
SCIENCE		
PHYSICS		
CHEMISTRY		
BIOLOGY		
SOCIAL STUDIES		

Leave Record

[illegible]

TEACHER'S REMARKS

[illegible]

TEACHER'S REMARKS

[illegible]

PARENT'S REMARKS

[illegible]

PARENT'S REMARKS

[illegible]

[illegible]

Home Evaluation

A+ : Excellent

A: Good

B: Should improve

Name.....

Grade..... Section.....

Performance to be graded in	June	July	Aug	Oct	Nov	Jan	Feb
Studies							
Prayerful attitude							
Obedience at home							
Social behaviour (behaviour with guest & friends)							
Any additional remark							
Parent's signature							

Note: Please fill in these columns so that we know how our student behaves away from the school.

LIBRARY BOOKS READ

[illegible]

LIBRARY BOOKS READ

[illegible]

17.CBSE EXAM DETAILS

It is based on Scholastic & Co-Scholastic Activities and Discipline

A. SCHOLASTIC ACTIVITIES

1.Periodic Assessments: (Periodic Tests & Internal Assessments)

2.Summative Assessments

- Only grades should be displayed on the answer paper.

Grade 1-4

TERM 1			
MONTH	DATE	PERIODIC ASSESSMENT	
July	12 th to 22 nd July	Periodic Test-1	Internal Assessment 1 (SEA 1+MA 1+PF 1)
August	19 th to 27 th August	Periodic Test-2	Internal Assessment 2 (SEA 2+MA 2+PF 2)
Sept-Oct	24 th Sept to 1 st Oct.	SUMMATIVE ASSESSMENT-1	
TERM 2			
December	13 th to 20 th December	Periodic Test-3	Internal Assessment 3 (SEA 3+MA 3+PF 3)

February	12 th to 18 th February	Periodic Test-4	Internal Assessment 4 (SEA 4+MA 4+PF 4)
March	19 th to 26 th March	SUMMATIVE ASSESSMENT-2	
SEA-Subject Enrichment Activity, MA- Multiple Assessment, PF- Portfolio			

Grade 5 to 8

TERM 1			
MONTH	DATE	PERIODIC ASSESSMENT	
July	8 th to 22 nd July	Periodic Test-1	Internal Assessment 1 (SEA 1+MA 1+PF 1)
August	12 th to 27 th August	Periodic Test-2	Internal Assessment 2 (SEA 2+MA 2+PF 2)
Sept-Oct	18 th Sept to 1 st Oct.	SUMMATIVE ASSESSMENT-1-1	
TERM 2			
December	10 th to 21 st December.	Periodic Test-3	Internal Assessment 3 (SEA 3+MA 3+PF 3)
February	10 th to 21 st February	Periodic Test-4	Internal Assessment 4 (SEA 4+MA 4+PF 4)

March	20 th to 28 th March	SUMMATIVE ASSESSMENT-2
SEA-Subject Enrichment Activity, MA- Multiple Assessment, PF- Portfolio		
For grades 5 to 8, In both the terms, one periodic test will be based on Activity for Science and Mathematics.		
Weekly tests will be conducted on Fridays for Grade 1-9, focusing on the topics taught during the same week, to foster the habit of daily study among the students		

Grade 9 & 10

GRADE 10 CBSE		
<i>EXAM NAME</i>	<i>DATES</i>	<i>MAX MARKS</i>
PERIODIC TEST - 1	27 th May – 7 th June	20
PERIODIC TEST - 2	1 st July – 12 th July	20
HALF YEARLY EXAM	5 th Aug – 16 th Aug	80
REVISION TEST -1	17 th Sep - 30 th Sept	25
REVISION TEST -2	21 st Oct – 31 st Oct	25
BLOCK TEST -1	5 th Nov - 7 th Nov	50
REVISION TEST -3	13 th Nov – 15 th Nov	25
REVISION TEST -4	18 th Nov – 28 th Nov	25
BLOCK TEST -2	2 nd Dec – 23 rd Dec	50
PRE-BOARD - 1	6 th Jan – 17 th Jan	80
PRE-BOARD - 2	27 th Jan– 7 th Feb	80

GRADE 9 CBSE			
<i>EXAM NAME</i>	<i>DATES</i>	<i>MAX MARKS</i>	
PERIODIC TEST - 1	1 st July – 12 th June	20	TERM 1
PERIODIC TEST - 2	5 th Aug - 16 th Aug	20	
HALF YEARLY EXAM	17 th Sep– 30 th Sept	80	
PERIODIC TEST - 3	18 th Nov– 28 th Nov	20	TERM II
YEARLY EXAM	13 th Dec – 23 rd Dec	80	
PERIODIC TEST – 4	10 th Feb – 21 st Feb	20	TERM III
FORMATIVE ASSESSMENT	17 th Mar – 28 th Mar	80	
□ 15 Portfolios, 5 Multiple Assessments and 5 Subject Enrichment Activities should be completed.			

B.CO-SCHOLASTIC ACTIVITIES

- Work education: Skill based activities + SAP
- Art education: Visual and Performing art
- Health and Physical education
- Value education
- General knowledge

C.DISCIPLINE- Criteria

Attendance	Tidiness
Sincerity	Behavior
Values	Respect for rules & regulations
Punctuality	Attitude towards society and others

GRADING SYSTEM- Co-scholastic Activities & Discipline

3-POINTS grading scale
A-Outstanding
B-Very good
C-Fair

23. ART Events

Events (Grade 1 & 2)

Participation is mandatory for all the students

<i>Events</i>
Colouring
Collage
Origami

Events (Grade 3 & 4)

<i>Events</i>	<i>Select any 3 events</i>
Greeting card making	
Drawing and colouring	
Collage	
Origami	

Solo Events (Grade 5 to 8) - Select any 2 events

Drawing and Coloring	
Water Coloring	
Pencil shading	
Clay modelling	
Pot painting	
Mehendi	

Group Events (Grade 5 & 6)

<i>Events</i>	<i>No. of participants</i>
Rangoli	3
Collage	3
Model making	2
Face Painting	2

Group Events (Grade 7 & 8)

Events	No. of participants
Rangoli	3
Collage	3
Model making	2
Face painting	2

Group Events (Grade 9) Select any 1 event

Events	No. of participants
Hand Painting	2
Face Painting	2

Solo Events (Grade 9) Select any 1 event

Events	
Painting	
Pencil Shading	
Doodle Art	

23.. LITERARY EVENTS

The Literary Fest fosters the love for literature and enhances the language skills,

it is the right platform to showcase the eloquence and written talents of our students.

- Parents need to prepare their ward for the events.
- Students selected for the finals will be intimated through a diary message

LITZKRIEG

(Leading to Literary Excellence)

Inauguration of Literary Fest: 20th June 2024

Literary Finale: 25th October 2025

	Mandatory Event	Date	Event Description
1 and 2	Recite in Rhythm	8 th July (Finals)	Recite a poem on the given theme. Duration: 2 mins
3 and 4	Words of Imagination	8 th July (Finals)	Choose any one of the topics and write a creative story. If trees could talk.... OR If you were to set a world record, what would it be for? Duration: 40 mins
Grade	Optional Event	Date	Event Description
1 & 2	Bubble weavers	29 th July (Finals)	Exploring Worlds through Words Duration: 40 mins

3 &4	Pop your Puppet	29 th July (Prelims) 22nd Oct (Finals)	Make a handmade puppet, using eco-friendly materials. Narrate your own story with the puppet. Duration: 2 mins
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Class	Mandatory Event	Date	Event Description
5, 6 and 7, 8	Elocution	2nd July (Prelims)	Deliver a speech based on a specific topic or theme.
		16th July (Finals)	Duration: 2 mins
5,6	Quill Crafters (Story Writing)	20th Aug	Read any book of the given authors and write a review.
7,8,9,10	Book Review	20th Aug	Duration: 40 min

Grade	Optional Event	Date	Event Description
5,6& 7	Comic Con (Comic Strip)	22nd October (Prelims)	Design a captivating comic strip based on an original story with a minimum of two characters.
			Story. Topic: Superheroes Duration: 40 minutes

5,6,7	Dress to Impress	23rd Oct (Prelims)	Dress up as your favorite movie/book character and enact with dialogues. Duration; 2 mins
8 & 9	Parody	25th Oct (Finals)	Choose any scene from Shakespeare's plays and recreate it as a spoof Duration: 15 mins

Suggestions:

1. Inauguration day- only the title of the Literary Fest will be announced.
2. Finale will be on 25th October where in a skit with best performances from each event will perform on stage.
3. English teachers to conduct the mandatory events at the allotted time on the specified date.
4. Score sheets and criteria for judging will be sent a week before the event.
5. Judges can be from other departments but there should be one from English department.
6. Diary to have a perforated sheet with events for parents to choose and select.
(This sheet needs to be collected by the class teacher once filled and handed over to the in charge English teacher.)
7. All the optional events to be conducted in the literary week (21st Oct- 25th Oct).
8. Parody for Grade 8,9 can be conducted over a span of two days and the best group will perform on the finale.
9. Certain events have prelims and finals, teachers should make note of the same.
10. Special Badges for the winners with unique titles should be given.

24. Cultural Fest

“Tarang 1.2” - The Cultural Fest

1. Inauguration for the year 2024-25 will be held on 20th June, 2024
2. Semifinals for grades 1- 4 solo song and solo dance is on 18th october, 2024
3. Finale for grades 1- 4 will be held on Oct 19th
4. Semifinals for grades 5-9 solo events is on 21st and 22nd October . Finale will be held during the cultural fest week from October 21st to 25th
5. Group events for grades 5 - 9 will be held on 25th October

Grades 1 - 2			
Grade	Events	Date	Duration
1 - 2	Solo Dance	Semi Finals - 18th Oct Finals - 19th Oct	2 + 1 min
1 - 2	Solo Song	Semi Finals - 18th Oct Finals - (Cultural Week)	1 + 1 min
1 - 2	Fancy Dress (Fairy, Tale / Avengers / Super Heroes)	Finals - 19th Oct	1 + 1 min
1 - 2	Poem Recitation	Finals - (Cultural Week)	1 + 1 min

Grades 3 - 4			
Grade	Events	Date	Duration
3 - 4	Solo Dance	Semi Finals - 18th Oct Finals - 19th Oct	2 + 1 min
3 - 4	Solo Song	Semi Finals - 18th Oct Finals - (Cultural Week)	1 + 1 min
3 - 4	Puppet Show	Finals - 19th Oct	1 + 1 min
3 - 4	Inspiring Personality (Book Characters with Moral Value)	Finals - 19th Oct	1 + 1 min

Grades 5 - 7 (UP)			
Grade	Events	Date	Duration
5 - 7	Solo Dance	Semi Finals - 21st and 22nd Oct Finals - 24th Oct	2 + 1 min
5 - 7	Solo Song		1 + 1 min
5 - 7	Mono Act		1 + 1 min
5 - 7	Flower		1 hour

	Arrangement	Finals - (Cultural Week)	
5 - 7	Vegetable Carving		1 hour
5 - 7	Fireless Cooking		1 hour

Grades 8 - 9 (HS)			
Grade	Events	Date	Duration
8 - 9	Solo Dance	Semi Finals - 21st and 22nd Oct	2 + 1 min
8 - 9	Solo Song	Finals - 24th Oct	1 + 1 min
8 - 9	Debate	Finals - (Cultural Week)	1 + 1 min
8 - 9	Collage		1 hour
8 - 9	Fashion Show (Personality Contest)		1 + 1 min
8 - 9	Face Painting		1 hour

Grades 8 - 9 (HS)			
Grade	Group Events	Date	Duration
5 - 9	Group Dance	Finals - 25th Oct	3 + 1 min
5 - 9	Group Song		3 + 1 min
5 - 9	Street play		3 + 1 min
5 - 9	Musical Band		3 + 1 min
5 - 9	Mime		2 + 1 min
5 - 9	Drama / Skit		4 + 1 min

Appreciation and Awards

Criteria for giving Appreciation Cards

1. To motivate the students to excel in their academic pursuits.
2. To acknowledge student's talents, values, good behaviour etc.
3. Each appreciation card carries one credit.

No of appreciation cards	Badges
30	Blue
50	Green
70	Red
90	Purple
120	Golden

TIME TABLE

<i>PERIODS</i>	MON	TUE	WED	THURS	FRI	SAT
1						
2						
3						
SHORT BREAK						
4						
5						
6						
LUNCH BREAK						
7						
8						
9						
10						

TIME TABLE

<i>PERIODS</i>	MON	TUE	WED	THURS	FRI	SAT
1						
2						
3						
SHORT BREAK						
4						
5						
6						
LUNCH BREAK						
7						
8						
9						
10						